

Grammar - Comment Adverbs

Comment adverbs (also called stance adverbs) are used to show how the speaker feels about what they are saying.

Apparently = I heard / It seems

Used when you are reporting information that you heard, read, or believe to be true, but you are not 100% sure.

1. Apparently, it could cause a lot of damage.
2. Apparently, it will have cats, dogs, and rabbits.
3. Apparently, he was caught plagiarizing his papers.

Honestly / To be honest = Expressing truth or sincerity

Used to show you are being honest or sincere, especially when expressing your real opinion.

1. Honestly, I don't have any cash with me today.
2. To be honest, I wouldn't want so many animals around my food.

Frankly = Expressing a direct, strong opinion

Similar to "honestly," but more direct and sometimes used when expressing criticism or doubt.

1. Frankly, I wouldn't want so many animals around my food.

Undoubtedly / Definitely / Certainly = Expressing strong belief or certainty

Used to say something is almost certainly true.

1. It undoubtedly will get a lot of customers.
2. I know lots of people that are definitely into that sort of thing.
3. Certainly, lots of people won't be bothered by it.

Shockingly / Unfortunately / Seriously = Expressing emotion or reaction

Used to show strong feelings such as surprise, sadness, or frustration.

1. Shockingly, he was expelled from school.
2. Unfortunately, I only have my debit cards.
3. Seriously, man, today is just not my day.

Clearly = Emphasizing that something is obvious

Used to say that something is easy to see, understand, or believe.

1. The school clearly doesn't think so.

Kindly / Foolishly / Sorry = Showing manner, regret, or politeness

Some comment adverbs add politeness or emotion such as regret or self-criticism.

1. Could you kindly lend me \$10?
2. I foolishly left my wallet at home.
3. Sorry about that.

Comment Adverbs

Watch video videos using "get" in four conversations.

Conversation 1 | [PDF Worksheet](#)

Man: Did you read the news about the storm?

Woman: No. What did it say?

Man: We will **probably** have a big storm coming through on Monday.

Woman: Oh no. How bad is it?

Man: **Apparently**, it could cause a lot of damage.

Woman: Well, in that case, we **definitely** need to put the lawn furniture in the garage.

Conversation 2 | [PDF Worksheet](#)

Man: I hear there's going to be a new pet cafe downtown.

Woman: I heard about it. **Apparently**, it will have cats, dogs, and rabbits.

Man: I think it **undoubtedly** will get a lot of customers. Everyone loves pets.

Woman: Maybe, **but frankly**, I wouldn't want so many animals around my food.

Man: I'd be hesitant to go there, too, but **certainly** lots of people won't.

Woman: That's true. I know lots of people that are **definitely** into that sort of thing.

Conversation 3 | [PDF Worksheet](#)

Man: I hate to bother you, but could you **kindly** lend me \$10? I **foolishly** left my wallet at home.

Woman: I would, **but honestly**, I don't have any cash with me today.

Man: **Seriously!** Man, today is just not my day.

Woman: **Unfortunately**. I only have my debit cards. I can buy your lunch, though.

Man: No worries. My house is just 10 minutes away. I can go home and get it.

Woman: Sorry about that. If you change your mind, just let me know.

Conversation 4 | [PDF Worksheet](#)

Man: Did you hear about Jason?

Woman: No. What happened?

Man: *Shockingly*, he was expelled from school.

Woman: What! Why? He's such a good student.

Man: *Apparently*, he was caught plagiarizing his papers.

Woman: What? That's impossible. I'm sure he's wrongly accused.

Man: I hope so. However, the school clearly doesn't think so.

Quiz

Answer these questions about the interview.

1) What do they need to put in the garage?

- a) The car
- b) The trash cans
- c) The furniture**

2) What does the woman predict about the cafe?

- a) It will lose money.
- b) It will be popular.**
- c) It will cause problems.

3) What will the man do?

- a) Borrow money
- b) Use her card
- c) Go back home**

4) Why was Jason expelled from school?

- a) For stealing
- b) For fighting
- c) For cheating**

Interviews for Recruiters and Candidates

17. [Why do you want to work remotely?](#)

Tips: Remote work can be a bit glorified in the media and modern culture. Hiring managers want to ensure you have realistic expectations and a plan to address the challenges. **Focus your answer on the professional benefits of remote work.** Explain how working remotely helps you meet your development goals and suits your personality.

Example Answer:

I'm a self-starter motivated to stay productive and reach my goals. I find that having the flexibility to work from different locations increases my productivity, allowing me to avoid office distractions and politics. Additionally, working remotely allows me to work in a custom-tailored environment to boost my productivity. I'm also looking forward to using the time I'm saving by not commuting to fit in more exercise, which boosts my creativity.

18. How will you handle or minimize distractions when you work remotely?

Tips: Recruiters are hesitant to hire remote workers who aren't realistic about the distractions you'll face working and living in the same location. It is essential to **show the interviewer that you can work productively even when you are not in a traditional office setting.**

An excellent way to do this is by outlining a few strategies that help you stay on track and focused. You can share things like setting up specific hours for working, turning off notifications and other distractions, and setting boundaries for yourself and others.

Example Answer:

I realize it can be easy to get distracted by the things around you, especially at home. To combat this, I plan to use a few strategies that help me stay focused and on track. First, I'll set up and post specific hours for my workday next to my desk. That way, my family will know when I'm available and when I need to focus. Second, I'll turn off all notifications and distractions to stay focused. Finally, I will be diligent about prioritizing my tasks to ensure I stay on top of my deadlines. By using these strategies, I'll be able to maximize my productivity.

19. How do you stay connected to your teammates when you don't work in the same location?

Tips: Despite working alone, leaders need team members who [facilitate communication and collaboration](#) despite distances and varying time zones. You'll need to **demonstrate that you're knowledgeable, capable of using communication tools, and driven** to reach out.

Example Answer:

I'm very familiar with collaboration platforms, such as Zoom and Slack, and I'm comfortable participating in virtual meetings and team projects. I also actively seek time for informal conversations, so I schedule weekly coffee or lunch sessions with my colleagues. That way, we can catch up, have meaningful conversations, and brainstorm ideas. I respect everyone's communication preferences and give them space to respond as they need.

20. How do you set boundaries between your home life and your work tasks while working remotely?

Tips: Working from your home office can have many perks. But it also comes with a higher risk of burnout if you're not intentional about setting boundaries. It's all too easy to slip into a mode where you're always working. You need to **demonstrate that you are capable of [establishing and maintaining boundaries](#)**.

Example Answer:

I know that it can be challenging to separate home life from work when working remotely, so I take proactive steps to ensure I'm not working around the clock. To do this, I have a dedicated office space, set specific hours for my workday, and maintain a routine that helps me shift from work mode to home mode. During my off-work hours, I turn off any notifications related to work and disconnect from my computer. Additionally, I take regular breaks throughout the day and steer clear of eating lunch at my desk.