

Do as a Replacement Verb

Point 1: The verb 'do' is used to replace a previously spoken verb. It is used like a pronoun for nouns.

1. I forgot to feed the cat. Can you **do** it?
2. I bought this book. Joe **did**, too.
3. I asked you to mail the letter. Have you **done** it yet?
4. We bought a bike for our kids. My sister **did** the same.

Point 2: The verb 'do' needs to be accompanied with a matching pronoun 'it' or 'them' for the object.

1. I cook eggs on the stove. My wife **does them** in the oven.
2. Have you washed the dishes? If not, I will **do them**.
3. I could not write the letter in Spanish, so my friend **did it** for me.
4. With a calculator, you do not need to add numbers in your head because it **does it** for you.

Point 3: Tense and Form - The verb 'do' can take various forms: do, did, does, doing, done.

1. My wife practices yoga. I **do** it too, sometimes.
2. She has not done her homework. I have not **done** it either.
3. She washed the car, but I already **did** it yesterday.
4. She knows it is bad to drink soda, but she **does** it anyway.
5. I lent him money once, but I am not **doing** it again.

Point 4: The verb "do" is often used to answer a question, especially with "who", but it is not needed.

1. Who can pick up the kids?
I can do it.
I can.
2. Who will cook dinner?
Dad is doing it.
Dad is.
3. Who made this mess?
Joe did it.
Joe.
4. Who killed the cook?
The butler did it!
The butler.

Do as a Replacement Verb

Watch four videos using "do" as a **replacement verb** in conversation.

Conversation 1 | [PDF Worksheet](#)

Man: Did you finish the report yet?

Woman: Yes, I **did** it yesterday.

Man: What about the slide presentation?

Woman: I have not **done** that yet. I will try to **do** it today.

Man: Okay, but please **do** it soon. We need it.

Woman: I'm on it.

Conversation 2 | [PDF Worksheet](#)

Man: Have you paid the electricity bill?

Woman: No. I thought you were going to **do** it?

Man: No. You said you were going to **do** it.

Woman: All right, I will **do** it tomorrow.

Man: Never mind, I'll **do** it.

Woman: Listen, I said I will **do** it, all right!

Conversation 3 | [PDF Worksheet](#)

Man: What do you do on the weekend?

Woman: I usually go to the gym.

Man: Oh! What do you do for a workout?

Woman: I usually lift weights.

Man: I **do**, too.

Woman: What do you do for cardio?

Man: I run twice a week.

Woman: I **do**, too. We have similar workout routines. We should work out together.

Man: Sounds good. Let's **do** it.

Conversation 4 | [PDF Worksheet](#)

Man: Have you walked the dog?

Woman: Yes, I **did** it this morning.

Man: Did you empty the cat litter box?

Woman: No, I haven't **done** that yet. Should I **do** it now?

Man: No, it's okay. I can **do** it.

Woman: Thanks. It slipped my mind.

Man: No worries. I just better **do** it soon, so the cats don't get angry.

Quiz

Answer these questions about the interview.

1) Did she do the slide presentation?

- a) Yes, she did it
- b) She is doing it now.
- c) She will do it soon.**

2) Who will pay the bill?

- a) She will do it.**
- b) He will do it.
- c) No one will do it.

3) Who runs twice a week?

- a) Only she does.
- b) Only does.
- c) They both do.**

4) What does she say about emptying the litter box?

- a) She did it already.
- b) She thought he was doing it.
- c) She didn't do it.**

Gap Fill: Listen to the audio. Type in the correct word!

Conversation 1

Man: Did you finish the report **already/yet**?

Woman: Yes, I did **it/them** yesterday.

Man: What **on/about** the slide presentation?

Woman: I have not done that yet. I will try to **doing/do** it today.

Man: Okay, but please do it **soon/sooner**. We need it.

Woman: I'm on **it/them**.

Conversation 2

Man: Have you **paid/pay** the electricity bill?

Woman: No. I thought you were going to **do/doing** it?

Man: No. You said you were going to **did/do** it.

Woman: All right, I will **do/doing** it tomorrow.

Man: Never mind, I'll **does/do** it.

Woman: Listen, I said I will **doing/do** it, all right!

Conversation 3

Man: What do you do **inon** the weekend?

Woman: I usually **gogoin**g to the gym.

Man: Oh! What do you **dodoing** for a workout?

Woman: I usually **leftlift** weights.

Man: I **doesdo**, too.

Woman: What do you do **fromfor** cardio?

Man: I **dorun** twice a week.

Woman: I do, too. We have similar workout routines. We should **workwalk** out together.

Man: Sounds good. Let's **doingdo** it.

Conversation 4

Man: Have you **workedwalked** the dog?

Woman: Yes, I **dodid** it this morning.

Man: DidDo you empty the cat litter box?

Woman: No, I haven't **donedo** that yet. Should I do it now?

Man: No, it's okay. I can **dodoing** it.

Woman: Thanks. It **slappedslipped** my mind.

Man: No worries. I just better do it soon, so the cats **don'tdidn't** get angry.

Corporate Vocabulary – Safety

Near Miss

An unplanned event that did not result in injury, illness, or damage but had the potential to do so.

“Reporting near misses can help identify and correct safety issues before they cause harm.”

Confined Space

An area that is not designed for continuous occupancy, has limited or restricted means of entry or exit, and may contain hazards such as toxic gases or insufficient oxygen.

“With assistance from the operations and maintenance team, the engineering group designated three confined space areas in the new design.”

Emergency Response Plan (ERP)

A plan detailing the immediate actions to be taken by employees in the event of an emergency.

“Our company includes evacuation procedures, communication strategies, and roles and responsibilities in our ERP.”

Biohazard

Biological substances that pose a threat to human health, such as bacteria, viruses, and other pathogens.

“We just introduced updated handling and disposal procedures essential to prevent biohazard incidents.”