

## Do / Does / Did for Emphasis

**Point 1:** In present simple sentences, you can use '**do**' to show emphasis.

1. Do you have a car?
  1. Yes, I have a car. (normal)
  2. Yes, I **do** have a car. (emphasized)
2. Do they serve bagels?
  1. Yes, they serve bagels. (normal)
  2. Yes, they **do** serve bagels. emphasized)

**Point 2:** If the subject is third person singular, then you use '**does**' to show emphasis.

1. Does he work here?
  1. Yes, he works here.
  2. Yes, he **does** work here.
2. Does it cost a lot to live there?
  1. Yes, it costs a lot.
  2. Yes, it **does** cost a lot.

**Point 3:** If the action happens in the simple past tense, use '**did**' to show emphasis.

1. Did he come to work today?
  1. Yes, he came to work.
  2. Yes, he **did** come to work.
2. Did they find an apartment?
  1. Yes, they found an apartment.
  2. They **did** find an apartment.

**Point 4:** We can use '**do/does/did**' and '**though**' or '**however**' to show contrast between two statements.

1. I hate math. I **do** like science, **though**.
2. He does not have much money. He **does** have a nice house, **however**.
3. I got sick on vacation. We **did** have a good time, **though**.

# Used To for Past Tense

Read and listen to four conversations using the grammar.

## Conversation 1 | [Free PDF Worksheet](#)

**Man:** Do you play sports?

**Woman:** I **used to** play sports in high school.

**Man:** Yeah, I **used to** play, too.

**Woman:** Why did you stop?

**Man:** No time, I guess.

**Woman:** Yeah, I **used to** have so much free time.

**Man:** Me too! I miss those days.

**Woman:** What sports did you play?

**Man:** Baseball and basketball. I **used to** be pretty good, not anymore, though.

**Woman:** Yeah, we all get older.

## Conversation 2 | [Free PDF Worksheet](#)

**Man:** Do you speak any foreign languages?

**Woman:** I speak French a little. I **used to** use it all the time, but not anymore.

**Man:** Really? Why is that?

**Woman:** Well, I **used to** work for a French company, and then I changed jobs.

**Man:** Oh, really? I didn't know that.

**Woman:** Yeah, it was a lot of fun. I **used to** go to France once a year for work.

**Man:** Lucky you! I love France.

**Woman:** Yeah, France is a lot of fun.

## Conversation 3 | [Free PDF Worksheet](#)

**Man:** Are you coming to the party?

**Woman:** No, I have to work.

**Man:** Work! What happened? You **used to** never miss a party!

**Woman:** True, but I also **didn't use to** have a stressful job.

**Man:** True, you used to be poor, but you were fun!

**Woman:** Yep! I **used to** be fun!

## Conversation 4 | [Free PDF Worksheet](#)

**Man:** Hey, you **used to** have a Spanish co-worker, right?

**Woman:** Yeah, Maria, but she moved.

**Man:** Really? That's too bad. I liked her. She **used to** always make me laugh.

**Woman:** I know. We **used to** have such fun together.

**Man:** She was so nice. She **used to** give me sweets when I visited your office.

**Woman:** Yeah, she loved baking. She **used to** bring cookies and cupcakes to the office every Friday.

**Man:** Sounds like you miss her.

**Woman:** I do! We all do.

## Quiz

*Answer these questions about the interview.*

1) Who plays golf?

- a) Both of them
- b) Neither of them**

2) Who cooks breakfast?

- a) Both of them
- b) Just one person**

3) Who watched the news?

- a) Just one person**
- b) Both of them

4) What is true about the kids?

- a) They live at home
- b) They visit a lot**

**Gap Fill:** Complete the conversation with the correct word!

### Question 1 of 4

Drag the boxes onto the matching gaps.

- **older**
- **miss**
- **guess**

- **free**
- **play**
- **basketball**

- **too**
- **stop**
- **high**

**Man:** Do you \_\_\_ sports?

**Woman:** I used to play sports in \_\_\_ school.

**Man:** Yeah, I used to play \_\_\_.

**Woman:** Why did you \_\_\_?

**Man:** No time, I \_\_\_\_.

**Woman:** Yeah, I used to have so much \_\_\_\_ time.

**Man:** Me too! I \_\_\_\_ those days.

**Woman:** What sports did you play?

**Man:** Baseball and \_\_\_\_\_. I used to be pretty good. Not anymore though.

**Woman:** Yeah, we all get \_\_\_\_\_.

### Question 2 of 4

Drag the boxes onto the matching gaps.

- once
- fun
- foreign

- know
- company
- use

- Lucky
- used

**Man:** Do you speak any \_\_\_\_ languages?

**Woman:** I speak French a little. I used to \_\_\_\_ it all the time, but not anymore.

**Man:** Really, why is that?

**Woman:** Well, I \_\_\_\_ to work for a French \_\_\_\_\_, and then I changed jobs.

**Man:** Oh, really? I didn't \_\_\_\_ that.

**Woman:** Yeah, it was a lot of \_\_\_\_\_. I used to go to France \_\_\_\_ a year for work.

**Man:** \_\_\_\_ you! I love France.

**Woman:** Yeah, France is a lot of fun.

### Question 3 of 4

Drag the boxes onto the matching gaps.

- miss
- also
- stressful

- happened
- fun
- poor

- coming
- work

**Man:** Are you \_\_\_\_ to the party?

**Woman:** No, I have to \_\_\_\_\_.

**Man:** Work! What \_\_\_\_? You used to never \_\_\_\_ a party.

**Woman:** True, but I \_\_\_\_ didn't used to have a \_\_\_\_ job.

**Man:** True. You used to be \_\_\_\_\_, but you were fun!

**Woman:** Yep! I used to be \_\_\_\_\_!

### Question 4 of 4

Drag the boxes onto the matching gaps.

- every
- moved
- together

- have
- always
- bad

- her
- sweets
- baking

**Man:** Hey, you used to \_\_\_ a Spanish co-worker, right?

**Woman:** Yeah, Maria. But she \_\_\_.

**Man:** Really? That's too \_\_\_\_. I liked her. She used to \_\_\_ make me laugh.

**Woman:** I know. We used to have such fun \_\_\_.

**Man:** She was so nice. She used to give me \_\_\_ when I visited your office.

**Woman:** Yeah, she loved \_\_\_\_. She used to bring cookies and cupcakes to the office \_\_\_ Friday.

**Man:** Sounds like you miss \_\_\_.

**Woman:** I do! We all do.

## Corporate Vocabulary - Telephone

### To call back

To return a call.

“Please call me back ASAP”

“At your earliest convenience, please call me back to this telephone number.”

### To dial

Enter the number to call.

“If you don’t get a response, you may be dialing a different number.”

"If you have any trouble reaching me at this number, please let me know so I can provide an alternative"

### Wrong number

Incorrect contact number.

“I must have a wrong number because someone just answered my call in Chinese.”

"I believe I have a wrong number. The individual who answered was not who I was trying to reach"

**To pick up**

Answer phone, when talking about the telephone.

“The phone has been ringing, could someone pick it up?”

"Could someone please pick up the phone? I am in the middle of something."